

# Annual General Meeting

Monday 16 May 2016

Olde Smokey, Marldon



Ref	MINUTES	Questions, Actions, Decisions
<b>1</b>	<b>Attendance</b>	
1.1	Present: Clare McGrath (Chair); Di Cox; Freddie Howell; Sally Moorghen; Jeanne Cook; Sue Bate; Bev Taylor; Pam Sibley Apologies: Rebecca Sargent; Clare and James Twigger	
1.2	In the absence of James Walmsley (Chair of Trustees) it was agreed that Clare McGrath would chair the meeting	
1.3	<b>Minutes of the Annual General Meeting of 20 July 2015</b> The minutes of the Annual General Meeting of 20 July 2015 were received. There were no amendments to make and the minutes were unanimously approved by those who were present. The minutes were signed by the Treasurer in the absence of the Chair, as a true and accurate record of the meeting.	<b>Decision</b>
<b>2</b>	<b>Trustees Report</b> The Trustees Annual report for the period ending 29 February 2016 was received. There were no matters arising. The report was signed by the Treasurer in the absence of the Chair.	
<b>3</b>	<b>Accounts</b> The accounts for the year ended 29 February 2016 were received and considered. There were no matters arising.	
<b>4</b>	<b>Charity Structure</b> The recommendation from Trustees that Downsouth would remain an Unincorporated Association in the short term, with a view to changing to the CIO model of charity governance in the medium term if appropriate, was received and considered. The recommendation was unanimously agreed. It was agreed that Trustees would begin planning for the proposed change in the Autumn.	<b>Decision</b>  <b>Decision Action</b>
<b>5</b>	<b>Proposed New Constitution</b> The proposed new constitution, based on the Charity Commission's model policy for an Incorporated Association was received and considered. The recommendations from Trustees that the proposed policy be adopted subject to Charity Commission approval, and that the quorum for an AGM be 3 members or 10% of the membership whichever is greater, were unanimously agreed. It was agreed that Trustees would seek approval	<b>Decision</b>

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Chair's Signature (approval) .....

Date.....

	from the Charity Commission for the proposed changes and then recommend to members for adoption at a General Meeting.	
<b>6</b>	<p><b>Election of Trustees</b> The following Trustees were unanimously elected to the Board:</p> <p>James Walmsley Veronica Dowall Di Cox Sally Moorghen Jeanne Cook Mike Green</p>	<b>Decision</b>
<b>7</b>	<p><b>Election of Officers</b> It was agreed that Officers would be elected at the next Trustees meeting to be held on 12 September 2016.</p>	<b>Decision Action</b>
<b>8</b>	<p><b>Management Committee</b> The following members were elected to the Downsouth Committee:</p> <p>Freddie Howell Pam Sibley Veronica Dowall Di Cox Sally Moorghen Jeanne Cook Lyn Green Clare McGrath</p> <p>It was agreed that further committee members would be co-opted from the membership if anyone came forward.</p> <p>Clare McGrath was elected as Chair of the Downsouth Committee.</p>	<p><b>Decision</b></p> <p><b>Decision</b></p> <p><b>Decision</b></p>
<b>9</b>	<p><b>Any Other Business</b></p> <p><b>9.1 Future Direction of Downsouth</b> The possible future direction of Downsouth was discussed. It was noted that the membership continues to grow in numbers but not in engagement. The breadth of ages of people with DS whom the charity supports is spreading and this is not reflected on the Board or in participation. A very small numbers of members are carrying out support, administrative, fundraising and governance roles. It was further noted that a full survey of the membership to ascertain their views on what the charity does well, what could be improved and what direction they would like to see the charity take, would be beneficial. It was reported that a questionnaire would be prepared and sent out to the membership and that the results of this would inform debate at the Trustees meeting in September.</p>	<b>Decision</b>